Ross County Building Department
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JOSHUA HETTINGER
ADMINISTRATOR, CBO

Requirements for Construction Documents

Submittal documents.

Residential construction documents and other data shall be submitted in two or more sets with each application for an approval. Before beginning the construction of any residential building for which construction documents are required the owner or the owner's representative shall submit construction documents to the residential building official for approval. When construction documents have been found to be in compliance with the rules of the Board of Building Standards in accordance with Section 105.5 by a certified residential building department, that compliance shall be deemed sufficient to obtain approval for construction.

106.1.3 Information on residential construction documents.

Residential construction documents shall be dimensioned and drawn upon suitable material. Construction documents shall be coordinated and of sufficient clarity to indicated the location, nature and extent of the work proposed and show in detail that it will conform to the provisions of the Residential Code of Ohio. Construction drawings shall include information necessary to determine compliance with the building, plumbing and fire protection codes such as:

New Home

- Zoning approval:
  Waverly- Submit to Waverly Mayors Office.
  Greenfield- Submit to respected party on zoning application
- Site plan
- Elevation plan showing footer, foundation, walls and roof
- Floor plans
- Structural plans
- Electrical plans
- Mechanical plans
- Plumbing plans
- Materials being used (framing, drywall, ceiling, carpet, etc.)
- Manufacturer's specs
- Energy Efficiency (insulation values, etc.)

Garage

- Zoning approval:
  Waverly- Submit to Waverly Mayors Office.
  Greenfield- Submit to respected party on zoning application
- Site plan
- Elevation plan showing footer, foundation, walls and roof
- Floor plan
- Materials being used (framing, drywall, ceiling, etc.)

Carport

- Zoning approval:
  Waverly- Submit to Waverly Mayors Office.
  Greenfield- Submit to respected party on zoning application
- Site plan
- Elevation plan showing footer, foundation, walls and roof
- Materials being used (framing, drywall, ceiling, etc)

Room Addition

- Zoning approval:
  Waverly- Submit to Waverly Mayors Office.
  Greenfield- Submit to respected party on zoning application
- Site plan
- Floor plan
- Elevation plan showing footer, foundation, walls and roof
- Electrical plan
- Mechanical plan
- Plumbing plan
- Energy Efficiency (insulation values, etc.)
- Materials being used (framing, drywall, ceiling, carpet, etc.)

Deck

- Zoning approval:
  Waverly- Submit to Waverly Mayors Office.
  Greenfield- Submit to respected party on zoning application
- Site plan
- Elevation plan showing footer, foundation, joists, decking and railing
- Materials being used (joists, posts, decking and railing)

In-Ground Pool or Spa

- Zoning approval:
  Waverly- Submit to Waverly Mayors Office.
  Greenfield- Submit to respected party on zoning application
- Site plan
- Manufacturer's specs

Remodel

- Floor Plan
- Electrical Plan
- Plumbing Plan
- Mechanical Plan
- Material list (framing, drywall, ceiling, carpet, etc.)
- Energy Efficiency (insulation values, etc.)